537 University Boulevard, Morrilton, AR 72110 | (501) 977-2142 | 1-800-264-1094 | stell@uaccm.edu | www.uaccm.edu

FACULTY/STAFF ADVISOR OVERVIEW AND AGREEMENT

The University of Arkansas Community College at Morrilton is committed to supporting both the everyday operations and the academic endeavors of our Registered Student Organizations (RSO). This commitment includes the extensive use of Faculty/ Staff Advisors. To support the aspect of an overall program, UACCM has identified the essential elements of a Faculty/Staff Advisor and how the RSO community can provide support.

Below is an outline for the role of a Faculty/Staff Advisor and how the Office of Student Activities can support this position. Together they provide tangible support for this vital role.

FACULTY/STAFF ADVISOR ROLE

Below is a general outline of the role of a Faculty/Staff Advisor. This vital position works closely with an RSO on their overall organization operations and overall program including the following:

- Assist the RSO in maintaining a commitment to the academic nature of the college setting.
- Assist with developing any scholarship recognition program for the RSO.
- Assist the RSO in event planning, organizational skills and leadership development, etc.
- Work with officers/members to ensure compliance with university policies affecting RSOs.
- Be available to meet with individual members who are in need of academic or personal assistance.
- Attend at least two organization meetings each semester to get to know the members. .

Faculty/Staff Advisors are usually fully covered under the College's liability policy while acting in the scope of a Faculty/Staff

Faculty/Staff Advisors serve one-year terms with possible extensions based on a mutual agreement between the RSO and the Faculty/Staff Advisor. This ensures that both parties (the Faculty/Staff Advisor and the RSO) are constantly assessing the working relationship.

Faculty/Staff Advisors are not on call nor are they responsible for the social aspects of the RSO.

This outline for a Faculty/Staff Advisor is meant to be a starting point for what is expected. Ideally, the Faculty/Staff Advisor and the RSO will sit down and work a list of specific duties that both can mutually agree upon.

STUDENT ACTIVITIES SUPPORT FOR FACULTY/STAFF ADVISORS

In order to have a viable Faculty/Staff Advisor program, the Office of Student Activities needs to provide tangible support for their Faculty/Staff Advisors. Below is a sample list of some kinds of support that will be available to Faculty/Staff Advisors.

- Requiring that each group have a Faculty/Staff Advisor annually
- Establishing a Faculty/Staff Advisors listserv for advisors to communicate and share resources and ideas.
- Provide regular updates to Faculty/Staff Advisors from Student Activities on academic and operations issues.
- Provide an Outstanding Faculty/Staff Advisor Award each year provided by the Office of Student Services.

This list is not exhaustive but is meant to show some tangible support that either currently exists or is planned for Faculty/ Staff Advisors.

For more information about Faculty/Staff Advisors, contact the Director of Student Activities at stell@uaccm.edu.

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STUDENT ACTIVITIES

Collego	Morrilton
	Community

Department:	
Advisor Name:	
PLEASE PRINT CLEARLY	
Signature:	Date:
I will call upon the Office of Student Activities	s when I am in need of assistance, information and/or support.
organization to accomplish their overall goals.	
I have made arrangements to meet at least twi	ce a semester with the leaders and/or members of the organization.
have received and reviewed this document, accomplish for the coming year.	and have discussed with the leadership some specific goals to help them
I understand that I am to advise the organizati general organization operations.	ion to my best ability by assisting them with their overall program and the
I agree to serve in the role of Faculty/Staff Adgiven to the Office of Student Activities that I is	visor beginning and lasting until notification is no longer wish to continue in this role.
r, organization.	, agree to be the Faculty/Staff Advisor for the above named student