FINANCIAL
AID OFFICE

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UNUSUAL ENROLLMENT HISTORY (UEH) FORM

The U.S. Department of Education has selected your file for review due to your unusual enrollment history. This is defined by having attended multiple colleges/universities during the period of: 2022-2023, 2023-2024, 2024-2025, 2025-2026. This process requires a review to determine whether there are valid reasons for your unusual enrollment and that you are earning credit and successfully completing your classes. To be considered for financial aid you must complete and submit information about your enrollment records for each institution attended (NOTE: In the process of reviewing your enrollment history, the Financial Aid Office will check the National Student Loan Data System (NSLDS) for a complete history of the grants and loans you have received.)

College/University Attended	Dates Attended	Financial Aid Received	Credit Earned

Examples of unforeseen circumstances that may have caused a student to have performance issues are: death of an immediate family member, illness, injury, or other extenuating circumstances beyond your control. Please provide a brief explanation below if any of the listed circumstances apply to you. Attach documentation (required) to support reasons for poor academic performance. (If more room is needed, please use the back of this form.)

Brief Explanation of Circumstances Affecting Academic Performance:

Required Documentation and Reasons for the Appeal

- Unless Admissions already has a copy on file, provide transcript copies from each college or university you have attended during the years listed above.
- Please provide documentation to support the explanation given.
- Incomplete UEH forms will not be evaluated.

Please read statements below:

- I understand that decisions on UEH appeals are processed on a case-by-case basis.
- I understand that I must maintain enrollment and satisfactory academic progress to maintain eligibility.
- I understand that forms turned in without supporting documents will be denied.
- I understand that the decision for my UEH appeal is final.

CERTIFICATION AND SIGNATURES

Your signature below certifies that you have read and understand each statement and all information reported on this form is complete and correct.

Signature: _____ **Date:** _____
(Student)